

SUBJECT: STRATEGIC PLAN PROGRESS – Q2 2017-18

DIRECTORATE: CHIEF EXECUTIVES AND TOWN CLERK

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1. Purpose of Report

- 1.1 To provide members with a progress report on strategic projects monitored by SPIT, against their milestones for the second quarter of 2017/18.

2. Programme Summary

- 2.1 SPIT is currently monitoring **19** strategic projects.
- 2.2 **10** projects are currently on track in terms of their physical and financial milestones and risk profiles.

Of these **6** projects have been completed and are currently awaiting a Post Implementation Review to be submitted and signed off by SPIT.

- 2.3 There are no projects off track in terms of all three of the areas of monitoring: physical progress, financial position or risk analysis.
- 2.4 There are **2** projects currently off track in either one or two of the areas of monitoring above and beyond just a missing PIR.
- CCTV Upgrade – Works schedule, Staff Training, and contracts milestones have missed deadlines but work is drawing to an end.
 - Compulsory Acquisition - 13 Albany Terrace – 5 missed milestones, primarily relating to the legal aspects

It has been concluded that there are no projects of sufficient concern to bring to CMT's attention.

3. New Projects Approved by SPIT

- 3.1 **3** new projects were reviewed and recommended to the Executive for approval by SPIT in the second quarter.

Crematorium Car Park Lighting Improvements

The purpose of the project is to improve the lighting in the newly created car parking area.

The Crematorium has recently had a number of improvements made to the setting and this included a newly created car parking area. Following the operation of the car park it has become apparent that the existing lighting is

insufficient to cover the new area. As well as this being a health and safety concern there is also a customer satisfaction/perception to resolve this issue especially as sufficient lighting is necessary during the winter evenings.

Failing to address the issue could have a financial impact on the service with the last service in the evening not being available for booking due to the poor lighting. Whilst services could be booked earlier in the day there is also a risk that some customers will choose to go elsewhere.

This scheme is funded through Direct Revenue Financing.

Allotment Capital Improvements

The purpose of this project is to enhance 17 existing allotment sites and to establish up to two new allotment sites in the Birchwood area of the city.

The Allotment Strategy identified that allotment sites in the City have become in need of investment and increasingly more difficult to manage and maintain. This project will make significant improvements to on-site drainage, water ways, site security and other improvements aimed at increasing the pleasure of allotments gardening for tenants.

The strategy also identified the lack of allotment sites in the south west quadrant of the city. The establishment of up to two new sites in the Birchwood area will stimulate greater interest in allotment gardening and ensure that residents of this area of the city have access to their own allotment gardens. This part of the project will be undertaken in conjunction with the Birchwood BIG Local.

This scheme is funded through capital receipts.

Purchase of New Surface Car Parks

The purpose of the project is to purchase Brayford Street Car Park and St Rumbold Street Car Park.

An opportunity arose to purchase two surface car parks within the city as part of the Councils Asset Rationalisation Strategy.

This scheme is funded through Prudential Borrowing.

This scheme was agreed by the Executive on 30th August 2017 (minute no.50).

4. Completed Projects and those awaiting PIR's

4.1 Where it is felt appropriate and beneficial for continuous improvement at the conclusion of a project SPIT will receive a completion report and post implementation review (PIR). Once they are received and have been reviewed by SPIT a project is considered to be complete.

4.2 Strategic Projects awaiting completion of a PIR

There are six projects which have completed their defined actions and just now

await the completion of a PIR

- Car Park Safety - Broadgate Car Park improvements
- New Build Scheme – Birchwood Bungalows, 20 new build affordable units
- Phase 2 Proposed alterations – City Hall improvements
- Replace CMS Depot Master – (Servitor project) updated software

The following projects have submitted an initial PIR, but additional data was requested, so they will be finalised in the next quarter

- DR and back up
- Bereavement Services improvements to facilities

4.3 There were no projects signed off as completed during the second quarter.

5. Mega Project Update – Western Growth Corridor

5.1 The public consultation on the proposed masterplan ends on 15 November 2017, after which the feedback will be fully considered alongside the results of the updated highway traffic modelling work (utilising the County Council's latest model that became available on 06 November 2017), which are due in December 2017.

The key concern from the consultation to date has been the traffic impact so it is important to use the best available information to inform the development proposals and to ensure that the most suitable solution is incorporated into the Masterplan.

There will therefore be a delay to the submission of the planning application whilst this further work is undertaken. The feedback from the consultation and the traffic modelling will then be translated into an updated version of the masterplan, at which point further public consultation (including the workshops that had to be deferred from September 2017) will take place before the masterplan is finalised ready for submission of the planning application.

Dates for the public consultation events will be announced in early 2018.

5.2 Mega Project Update – Transport HUB

MSCP – The MSCP is progressing well. Works to the MSCP have been accelerated to enable the Council to open 4 floors of the car park on 17th November 2017 in time for the Christmas Lights Switch on. This will release approximately 650 car parking spaces for shoppers which will attract much needed shoppers back into the city centre for the festive shopping period. Local businesses, who have suffered a significant reduction in footfall during the construction works over the last year have reacted positively to this news.

The works to the station forecourt are now all complete and the forecourt has been handed back to Network Rail and is open to the public. There are some further minor works to be carried out to the Network Rail car park which should be complete by early December 2017.

The works to the highway is also proceeding well with the resurfacing and white lining of St Mary's Street now complete. Resurfacing and white lining works have taken place on Oxford Street, commencing on the 30th October 2017 and were completed by 3rd November 2017. The resurfacing and white lining of the new link road (connecting traffic leaving the new MSCP/bus station heading north and south) will be completed w/c 13th November 2017.

Bus Station – Glazing/curtain walling to concourse is ongoing, ceilings, floor finishes and joinery works continuing. Concourse flooring is due to go in early November 2017. The works are due to be practically completed and the bus station handed over to the Council by 15th December 2017 to allow the Council to carry out their fit out work/testing of equipment etc with a view to the new bus station to be open to the public on 14th January 2018.

The temporary bus station will close on 14th January 2018 and the site will then be reinstated to car parking which will take approximately 4 weeks.

Travelodge have now commenced their site set up works and are due to commence construction works in December 2017.

All works to the Transport Hub should be completed by February/March 2018.

6 Section 106 Group

- 6.1 The Section 106 Group operates as a sub group of SPIT. The group is responsible for the monitoring of the Council's Section 106 agreements and to ensure that monies received are used for the correct purpose and spent by the critical expenditure date.

Classification	Value of 106 agreed	Value of 106 triggered	Value of 106 received	Spent/ Commit'd	Balance to be allocated
Playing Fields	1,196,396	988,885	988,885	930,122	58,763
Play Area	953,001	835,872	835,872	467,177	368,695
Open Spaces & Adoption	214,412	135,719	135,719	135,719	0
Highways/ Footpath Improvement	1,680,796	1,412,572	1,406,997	1,406,997	0
Sculpture & Public Arts	10,000	10,000	10,000	10,000	0
Education	1,028,009	537,560	537,560	537,560	0
Affordable Housing	1,144,458	870,000	870,000	870,000	0
Other	119,032	18,531	18,531	18,531	0
TOTAL	6,346,104	4,809,139	4,803,564	4,376,106	427,458

- 6.2 The administration and monitoring of section 106 funding is undertaken by a cross directorate officer working group. All proposals for use of section 106 funds are reviewed by this working group prior to recommendations being made to SPIT and the Executive. The group review all spending proposals against the criteria

within the relevant legal agreement. The full value of all section 106 agreements is unlikely to be realised as not all will come forward for development. In these instances the planning permission will expire after three years if it is not implemented and the section 106 agreement will be removed from the agreed list.

- 6.3 To improve communications around the spending of section 106 agreements all future reports will identify why a particular project has been chosen to be funded by section 106. The choice is based on key Council Strategies, the City Centre Master Plan or the Local Plan, all of which have been subject to member review and/or approval.

7. Annual ongoing projects

7.1 Disabled Facilities Grants

During the second quarter 9 Disabled Facilities Grants were completed and this compares to 6 completions for the same period in 2016/17. There were 50 other referrals (9 of which have gone through the pilot scheme) within the system which compares to 58 referrals for the same period last year. Of the 50 referrals, 44 had been assessed and had a total DFG value of £225,731. The remaining 6 referrals had not yet been assessed but applying the mean DFG payment for 2016/17 this gave an estimated value of £40,722. Taken together the 50 cases had an estimated value of £266,453.

A pilot scheme is in operation whereby the council makes an initial eligibility assessment of a social services recommendation and then sends the proposal direct to a contractor. The contractor undertakes both the design and the works. This will be assessed to see if it brings about a quicker delivery time for the customer, and if it creates any increased risk to the council e.g. exposure to greater costs. There were 9 pilot active pilot cases in the second quarter.

Delivering decent homes in the private sector

It was Council policy to make decent homes grants available to those most in need. The policy was suspended on 2 March 2015 and completions and payments have steadily reduced as previously registered cases have progressed through the system. At the start of the quarter there were five Decent Homes Grants approved and at the end of the quarter this had reduced to four with a total approved amount of £65,798. These are all “on site”, (i.e. building work is being undertaken), and interim payments of £51,473 have been made, leaving a commitment of £14,325 at the end of the second quarter.

At the start of the second quarter, one property had been approved for a Minor Works Grant. This grant had been introduced as an emergency measure during 2015/16 and extended in 2016/17. No further applications for Minor Works Grants could be accepted after 31st March 2017, however this one case is still to be completed with an approved value of £967.

Housing Revenue Account (HRA Business Plan)

Following the achievement of the “Decent Homes Standard” set by the Government, the HRA Business Plan commits to maintaining the standard whilst incorporating the requirements of the Lincoln Property Standard into the investment profile.

During the second quarter

- 1,170 properties received improvement works
- 76 tenants refused proposed improvement works

8 Strategic Priorities

- 8.1 Let's drive economic growth – As this is a summary monitoring report it has no direct effect on Strategic Priorities, however decisions made will have effects through individual projects
- 8.2 Let's reduce inequality – As this is a summary monitoring report it has no direct effect on Strategic Priorities, however decisions made will have effects through individual projects
- 8.3 Let's deliver quality housing – As this is a summary monitoring report it has no direct effect on Strategic Priorities, however decisions made will have effects through individual projects
- 8.4 Let's enhance our remarkable place – As this is a summary monitoring report it has no direct effect on Strategic Priorities, however decisions made will have effects through individual projects

9. Organisational Impacts

9.1 Finance

There are no financial implications arising as a direct result of this report. However members are asked to refer to the Financial Performance Report, which appears elsewhere on this agenda, for details of performance against budgets.

9.2 Legal Implications including Procurement Rules

There are no legal implications arising as a direct result of this report.

9.3 Land, property and accommodation

There are no land, property and accommodation implications arising as a direct result of this report.

9.4 Human Resources

There are no human resources implications arising as a direct result of this report.

9.5 Equality, Diversity & Human Rights

There are no equality, diversity and human rights implications arising as a direct result of this report.

10. Risk Implications

- 10.1 The risk implications are covered in the main body of this report where they exist.

11. Recommendation

11.1 That members note the progress in delivery of strategic projects.

Is this a key decision? No

Do the exempt information categories apply? No

Does Rule 15 of the Scrutiny Procedure Rules (call-in and urgency) apply? No

How many appendices does the report contain? None

List of Background Papers: None

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